

January 14, 2025

The Ridgeville Town Council met with all members present, Wes Schemenaur, Nick Wells, Randy Young and Hunter Kisgen all present. Eric Huffman was absent. Minutes approved, Tom motioned, motion accepted by Jeff, 2nd by Bill, motion carried. Tom motioned to accept claims, motion accepted by Bill, 2nd by Jeff, motion carried.

First on the agenda was the Cheeseman property. The building has been demoed but it is not done. Tom stated he talked to Mr. Cheeseman and told him that if they sell, Ridgeville is potentially interested. No one has heard from Mr. Cheeseman and he is back in Florida.

The grant contingency was next on the agenda. Randy Young stated that he and Hunter Kisgen put together a priority list and sent it to the engineer. Randy thinks the mower is a priority. Pump two was worked on yesterday (1/13/2025) but still not working properly due to debris. Once this is fixed and working properly, Wes will discuss with them how the warranty will work.

We will have our utility truck the first part of February. We have our car but it is not completely equipped yet. We are still waiting to get it into the shop.

Tom told Randy to get salt whenever it is needed. It is for the safety of the town. Tom would like all intersections salted.

The stolen sign down by the ball diamond has been replaced. Tom would like the Clerk to send The Busy Homemakers a Thank You card for all of the work they contributed to get this taken care of.

Jeff presented the sales agreement for the digital sign. The Clerk will be trained on using the sign. Tom said that he would donate his bobcat for Randy to trench for the electric that will have to be done for the sign to be put up. We do need to find an electrician. Tom motioned to get the digital sign, Bill accepted, 2nd by Jeff. Motion carried.

The 2025 Salary Ordinance was signed by all members (approved at 12/10/24 meeting). The Utility Allowance will be paid for 2024 of \$300.00 to Randy and Hunter. Hunter will also get a pay raise, from \$19.00 per hour to \$20.00 per hour.

Randolph County was recently given temporary FEMA approval for Randolph County's updated Multi-Hazard Mitigation Plan (MHMP). For the Town of Ridgeville to be able to

apply for mitigation grants or other grants related to disasters, our town council (board) will need to adopt the MHMP. Tom motioned to adopt the Resolution, Jeff accepted, 2nd by Bill. Motion carried.

Town Website - The Clerk has been working with Angie Newman to get this up and going. Angie has started working on this.

Direct Deposit - This has been discussed amongst employees and everyone would like to have their pay direct deposited. Clerk is waiting on a quote from Keystone. Tom motioned to approve direct deposit, Jeff accepted, 2nd by Bill. Motion carried.

Online Bill pay (for water utility) - Tom motioned for online bill pay, Jeff accepted, 2nd by Bill. Motion carried.

The Clerk asked for permission to pay the town's bills throughout the year, prior to meetings if the due date was before then and if we could pay them online (the ones that we were able to do that with). Tom motioned, Jeff accepted, 2nd by Bill. Motion carried.

Randy found door tags for customers that we can use if they are late on bills and due for disconnect or have a leak. Tom motioned for the town to purchase door tags to use, Jeff accepted, 2nd by Bill. Motion carried.

Water Meters being opened if it is 20 degrees or colder can cause water to freeze. We should have a Water Usage Ordinance. We need to see what the verbiage is regarding water meters. If there is nothing in there regarding water meters not being opened during colder temps, we need to add it in there. Randy is to give the terms for ordinance. Tom motioned, accepted by Jeff, 2nd by Bill. Motion carried.

Jonathan Snyder has had a major leak. The previous Clerk adjusted their bill several times and at one point adjusted the entire bill so he had a zero balance. This customer did not pay a bill from June to November. The Clerk's office contacted him in December regarding the matter and told him he needed to get his leak fixed. They came into the office and said the leak had been fixed and paid a bill in December. Randy is checking on Thursday to see if they still have a leak. The customer bill is over \$900 so we wanted to discuss with the council to decide how to handle this until we find out for sure the leak has been fixed. Wes suggested we have the customer pay the current bill to avoid being shut off. Tom motioned, Jeff accepted, 2nd by Bill. Motion carried.

Tom brought up that he feels we need some sort of application that the customer can fill out requesting adjustments. They will have to provide proof (receipt for repair) that they

fixed the leak. Tom motioned for Application for Adjustment, Bill accepted, Jeff opposed. Motion carried.

Jeff goes to the Area Planning Commission meetings held at the courthouse in Winchester. Mileage will be paid to Jeff. Tom motioned, Bill accepted, 2nd by Tom. Motion carried.

The IRS has sent several notices regarding taxes not being paid. Wes suggested contacting a CPA.

Clerk schooling is in South Bend from June 23-27. Tom motioned for Clerk to attend schooling in June, Bill accepted, 2nd by Jeff. Motion carried.

Randy read off the list of how many signs need to be replaced. The stop sign in front of the church on Portland Street is a problem with its location. They discussed putting a 'Stop Ahead' sign south of the church to see if this would help. Tom motioned to get the stop signs ordered, Bill accepted, 2nd by Jeff. Motion carried.

Our next meeting is scheduled for Tuesday, February 11, 2024 at 6:00pm.

Tom motioned to adjourn, Bill accepted, 2nd by Jeff.

Tom Ford Jefferson Bill Bayler
Attest: Toni Cooper